



DREAM BIG CHILDREN'S SERVICES, INC.

JOB DESCRIPTION

Job title	<i>Behavior Consultant</i>
Reports to	<i>Behavior Analyst</i>
FLSA Classification	<i>Part time, non-exempt or Full time, non-exempt</i>

JOB PURPOSE

To provide clinical oversight of cases, supervise, train and mentor behavior therapists. To work collaboratively with parents and develop a therapeutic alliance with them.

DUTIES AND RESPONSIBILITIES

- To conduct functional behavior assessments under the supervision of a Board Certified Behavior Analyst
- To develop a treatment plan specific to each individual's needs that emphasizes the principles of naturalistic ABA under the supervision of a Board Certified Behavior Analyst
- To guide behavior therapists in the implementation of the treatment plan using coaching, modeling, and reinforcement strategies
- To mentor and help develop behavior therapists to implement ABA effectively
- To collaborate with parents and families to integrate the use of ABA strategies in their everyday lives
- To develop a therapeutic alliance with parents, family and the individual receiving services
- To analyze data and monitor progress on a weekly basis
- To write progress reports as required by funding sources
- To meet with the behavior analyst on a weekly basis to review client progress and therapist performance
- To collaborate with the clinical team during team meetings
- To attend and participate in on-going trainings and meetings as scheduled.
- To log all hours worked, obtain signatures from authorized guardians and submit timesheets on time

QUALIFICATIONS

- Bachelor's degree in psychology or related field from an accredited institution

- Enrolled in graduate program recognized by the Behavior Analyst Certification Board or is certified as a Board Certified Assistant Behavior Analyst.
- At least one year of experience in providing Applied Behavior Analysis services to children with autism
- Complete TB test and livescan clearance

WORKING CONDITIONS

This position requires working in the client's homes, schools and daycares. These environments are not controlled by the company and the employee may experience uncomfortable temperature, disordered rooms, loudness, non-preferred smells etc. The company will work with employees and clients to make the work environment as comfortable as possible, however there are some conditions that are beyond the company's control. In the event that the employee is not comfortable in an environment, they may request to be transferred to another client. Dream Big will not require employees to work in any environment in which they do not feel comfortable.

PHYSICAL REQUIREMENTS

Lifting 20 pounds maximum with frequent lifting and/or carrying objects up to 10 pounds. Frequent standing, walking, running, squatting, bending over, kneeling and sitting on the floor.

DIRECT REPORTS

Behavior Analyst

The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job. Upon request reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions unless doing so would create undue hardship for the company.

This is not an exhaustive list of all responsibilities, skills, duties, requirements, efforts, or working conditions associated with this job. While this job description is intended to be an accurate reflection of the current job, management reserves the right to revise the job or to require that other or different tasks be performed when circumstances change (e.g., emergencies, changes in workload, business needs, or technological advances.)

This is not a contract of employment and is not intended to provide an exhaustive list of all responsibilities, skills, duties, requirements, efforts, or working conditions associated with this job. Management reserves the right to revise the job requirements and/ or to require that other or different tasks be performed at its discretion.

I hereby acknowledge that I have read and understand the duties, requirements and responsibilities of my position with Dream Big Children's Services/Dream Big Children's Center, Inc. as outlined in this job description.

Applicant Name –Please Print

Applicant Signature/ Date

Approved by:	<i>Cristina Cordeiro, Owner/Executive Director</i>
Date approved:	<i>4/19/16</i>
Reviewed:	